

Medical student professional exchange programme *SCOPE* Criteria of application evaluation for summer 2019

Final coefficient (R) = 2* LaMSA activity points (A)+ (External activity points (B)+ motivation letter value(C)+ medical knowledge(D) + (Volunteerring + Work Experience)(E) + Academic Year (F))

Calculation of final score with coefficients:

$$R = 2*A + ((0,23*B) + (0,12*C) + (0,25*D) + (0,20*E) + (0,2*F))$$

- A. **LaMSA activity points** are awarded according to LaMSA regulations.
- B. **External activity points** include scientific activity and language skills.
- For conducting a research or creating academical material or various kind the author is awarded 4 points, to which additional points are awarded depending on where the work is presented or used:
 - +2p, if presented in National conference and
 - +3p, if conference is International,
 - +4p, if it gets published.
 - For participation in meetings, conferences and so as a listener 2 points are awarded. Additional points will be awarded depending on the type of event:
 - +2p, if participated as listener in an International conference;
 - +1p, if presented in a National conference;
 - For Active member of Academic Society 2 points:
 - +1p for being the leader of the Academic Society;
 - +1p for any nonmember in an academic society, but performed a Presentation in 2018;
 - For participating in Healthcare Events , 1 point will be awarded for each event;
 - For making a Popular-Scientific Poster, 2 points will be awarded for each poster;

Author	4p	+	National conference	+2p
			International conference	+3p
			Scientific publication	+4p
Listener	2p	+	National conference	+1p
			International conference	+2p
Academic Society			For being the leader of Academic Society;	+1p
			Nonmember in academic society, but performed a Presentation in 2018	+1p
			For Active member	+2p
Healthcare Events			For participating in Healthcare Event	+1p
Popular-Scientific			For a Popular-Scientific Poster	+2p

- One additional point is awarded for each language certificate obtained.

C. **Motivation letter** is assessed by committee:

- Students' goals for their exchange are:
 - 2 p – clearly defined
 - 1 p – some mention of goals
 - 0 p – not defined
- Choice of department:
 - 2 p – clearly defined
 - 1 p – partially defined
 - 0 p – not defined
- Structure of motivational letter:
 - 2 p – well structured following widely accepted standards
 - 1 p – chaotic structure/ partially following standards
 - 0 p – without structure
- English language skills:
 - 2 p – good level
 - 1 p – acceptable level
 - 0 p – poor level / not written in English
- Motivation Letter has a limited of 300 words

D. **Medical knowledge** is evaluated considering the grades, evaluating applicants official extracts of grades, added in attachment.

- Average grade is considered as number of points;
- Average grade is calculated from the selected subjects;
- On the last page of this file you can find all of the subjects accounted for the Medical knowledge section.

E. **Volunteering or Work in healthcare field** in this parameter we want to evaluate the competence of the participants regarding volunteering and their work experiences.

- **Volunteering or Working in healthcare field** – 1 point will be attributed for each volunteering performed or job, to be awarded this point a declaration from the Institution where the volunteering took place should be provided.
(Maximum of two declaration)

The declaration must contain:

- Person's name;
- Date;
- Department;
- Stamp of the Institution;
- Signature from Institution's Responsible Person;

F. **Academic Year**

- The academic years are converted into points, the table below demonstrates how the conversion will be done.

Academic Year	Points
6 year	5 point
5 year	4 point
4 year	3 point
3 year	2 point
2 year	1 point
1 year	0 point

Additional rules

If it is discovered that applicant has falsified information, then application is excluded from competing for the exchange position.

Final score reassessment

Application for reassessment can be done either through e-mail apmainas@lamsa.lv, or by submission of the application to a board member within 3 days of announcement of results. Within 3 days applicant has the rights to meet with the committee within working hours and be informed about the reasoning of final results. The committee examines the written application within 48 hours after receiving it. The basis of decision made by exchange programme competition committee is reevaluated by a revision committee in accordance with regulations of exchange committee, these criteria and LaMSA statutes and regulations.

D. Medical knowledge

List of subjects accounted for the Medical knowledge section.

- Molecular Biology and Genetics;
- Human Anatomy;
- Histology;
- Biochemistry;
- Embryology;
- Physiology;
- Microbiology;
- Genetics;
- Introduction to Clinical Medicine(propaedeutics);
- Pathology and Biopsy;
- Cardiology;
- Clinical Pharmacology;
- Internal Diseases ;
- Basics of Paediatrics;
- Orthopaedics ;
- Obstetrics and Gynaecology;
- Psychiatry;
- Urology;
- Infectious Diseases I and II;
- Surgical Diseases I and II;
- Paediatric Infectious Diseases I;
- Anaesthesiology, Intensive Therapy, Toxicology and Civil Protection;
- Ophthalmology;
- Neurology;
- Dermatology;
- Pulmonology;
- Family Medicine;